

NO. SAI/NERC/SP-EQPT/2015-16/3443

Date: 14.10.2015

NOTICE INVITING TENDER

Sealed tender is invited by SAI, NERC, Imphal from reputed Manufacturers or Authorized distributors/suppliers for supply of consumable & non consumable sports equipment & Kit for the **BOXING PUNCHING BAG , TAEKWONDO PUNCHING BAG, MULTIGYM 16 STATION & T-SHIRT** with minimum annual turnover of Rs. 40.00 lac (Rupees Forty Lac) during the last three preceding years from Sports Equipment including export duly certified by CA and preferably having minimum three years of experience in supplying sports Equipment to Govt. Department or PS Undertaking for award of contract for supply of sports equipment to the SAI Trainees for a period of one year. The interested/intending parties may give their competitive rate (inclusive of all taxes like VAT/ Sale Tax/ Freight Charge etc; FOR SAI, NERC, Imphal) and other relevant documents/information in the prescribed Tender Form.

| | | |
|---|--|--|
| 1. | Tender Cost (Cash or Draft) | Rs. 500/- |
| 2. | Last Date of Sale of Tender Documents | 31 st October 2015 up to 3.00 pm |
| 3. | Last Date of Submission of Tender Documents | 2 nd November, 2015 up to 3.00 pm. |
| 4. | Date of opening of Tender Documents | 3 rd October, 2015 at 11.00 am. |
| 5. | Total estimated value of Consumable Sports Equipments | Rs. 12,62,500/- |
| 6. | EMD/Bid security money amounting to 2% of the estimated value in way of Demand Draft in favor of Director, Sports Authority of India, North East Regional Centre, Imphal . | Total Rs. 25,250/- |
| | Website | www.sportsauthorityofindia.nic.in |
| The tender documents may be obtained from the office of the SAI, North East Regional Centre, Takyel, Imphal- 795001. Tender document is also available on SAI website which can be downloaded | | |
| Sd/- Assistant Director I/C. SAI, NERC, Imphal | | |

**SPORTS AUTHORITY OF INDIA
NORTH EAST REGIONAL CENTRE, TAKYEL, IMPHAL-795001**

TENDER FORM NO: SAI/NERC/SP-EQPT/2015-16:

**TENDER FOR SUPPLY OF CONSUMABLE & NON-CONSUMABLE SPORTS
EQUIPMENT FOR SAI TRAINEES:**

Cost of tender of Rs 500/- (Rupees Five hundred only) by Bank Draft drawn in favor of the Director, Sports Authority of India, North East Regional Centre, Imphal has to be submitted. The Bidder **will have to submit tender cost along with EMD if down loaded from SAI website.**

Last date of receipt submission of tender is **31st October, 2015 up to 3.00 pm, and** Tender will be opened on 3rd November, 2015 at **11.00 am** at SAI ,NERC, Takyel, Imphal - 795001.

Sports Authority of India, North East Regional Centre, Imphal invites sealed tender from the reputed Manufacturers or Authorized distributors/Agents for supply of consumable & non-consumable sports equipment for SAI Trainees as enclosed at "**Annexure - I**" to this form. The sports equipment quoted should be of the best quality and submitted along with the technical bid documents.

TECHNICAL BID FORM

The following details / documents / certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

1. Name of Firm/Agency : -----
2. Name of the Proprietor/Partner : -----
3. Postal Address of the firm : -----
4. Registration Number of the firm/
Memorandum & Articles of
Association of the Company : -----
5. Telephone/Fax No. Email ID: -----
6. PAN / TAN Number (attached
Photocopy) : -----
7. VAT/CST number
(attach a Photo copy) : -----
8. Tin No. (Attach photocopy) : -----
9. Attach copies of ITR for the last 3
Years (i.e. Assessment Year
(2012-13 , 2013-14 & 2014-15) : -----
10. Attach Copy of Balance sheet duly
Certified/ audited by CA showing
Minimum annual turnover of
Rs. 40 Lac in each year (Trading,
Profit & Loss A/C & Balance sheet)
during last three years i.e.
(2012-13 , 2013-14 & 2014-15) : -----

11. Documentary proof regarding
Manufacturer/ Authorised
Distributor/ Agent : -----
12. Detail of clients
(Copy of award letter enclosed) : -----
13. Challan of Sample (copy enclosed) : -----
14. Details of EMD: Name of the Bank _____
Bank Draft No. _____ Date _____ Amount _____
(Rupees _____ only).
15. Detail of Tender Cost if downloaded from website:
Name of the Bank _____ Bank Draft
No. _____ Date _____ Amount _____
(Rupees _____ only).
16. Declaration of the bidder that no case/ dispute/ claim with arbitration Court/ consumer
forum etc. are pending, on a stamp paper of Rs. 10/-

(SIGNATURE OF THE BIDDER)
With address and seal

**TERMS AND CONDITIONS FOR SUPPLY OF CONSUMABLE & NON-
CONSUMABLE SPORTS EQUIPMENT FOR SAI TRAINEES**

1. The word “**Rate contract for supply of Consumable & Non-Consumable Sports Equipment for SAI Trainees**” should be super scribed on the top left corner of the envelope bearing the name & address of the tenderer. The sealed quotation should accompany with the following:-
 - A. Earnest money as per details below in the form of Demand Draft issued by Bank in favor of Director, Sports Authority of India, North East Regional Centre Imphal , payable at Imphal, **(to be submitted in Envelope ‘A’)**.

| | |
|-------------------------|--|
| Sports Equipment | - Rs. 25,250/- (Rupees Twenty Five Thousand two Hundred Fifty only) |
|-------------------------|--|
 - B. Document completed in all respect duly signed by the tenderer, along with the list of samples of each quoted brand of Sports Goods items having name of tenderer/ brand as per Performa at **Annexure II** should be submitted to SAI, NERC, Takyel, Imphal **(Envelope B)**.
 - C. The rates quoted for each item/ brand as per Performa at **Annexure - III** to be submitted in **(Envelope ‘C’)**.
2. The tender shall be deposited in one envelope (**containing 03 Nos. separate sealed envelopes**) as above, in the tender box placed in the office of the Director, SAI, NERC, Takyel, Imphal-795001.
3. The rates / commercial / technical offer / firm will remain valid for one year from the date of finalization of the tender.
4. All tenderers are required to mention the name of firm and brand name on each sample (**discipline wise**) be kept in polythene pack and submitted in a sealed bag / box which will be opened and counted in front of tenderers along with technical bid.
5. The tender received without the above will summarily rejected.
6. The quantity of each item will be decided by the Director, SAI, NERC, Imphal .
7. The tentative requirement & technical specifications of different sports goods items is given at **Annexure-I**.
8. If even after approval information / facts submitted by the tenderer are found misleading/ incorrect etc., SAI reserves the right to disapprove the item (s) for the current / future rate contract or may impose penalties as it deemed fit. Non compliance of any of the terms of tender and future instructions by the Director, SAI, NERC, Imphal will be also warrant above penalties.

9. The EMD (interest free) will be retained as security money for successful bidder. In **case the security money is more than EMD**, the remaining amount will be recovered from the 1st bill and if the security amount is under the EMD, the remaining amount will be refunded within 15 days from the date of supply order. Security Money will be refunded after expiry of the six months from the date of supply if no complaints are received during this period.
10. EMD to the unsuccessful bidder will be refunded after finalization of the contract.
11. Items quoted by the firms should be strictly as per specifications.
12. Material indented for shall be supplied in full quantity within stipulated time. In case of delay in supply/ non supply/ short-supply/ poor quality or any other complaint, SAI reserves the right to adjust extra liabilities from the Security Money, disapprove a brand/ all brands or may take any other action as deemed fit.
13. The SAI, Regional Center, Imphal will have the right to reject any or all the bids without assigning any reason.
14. Quotations received without Earnest money, Samples of quoted items, conditional or incomplete is liable to be rejected.
15. The supplies received, if not found as per specification of tendered items, are liable to be rejected.
16. In case the bidder fails in making the supply in prescribed period and place, the SAI shall have the right to purchase the same from the other source at the risk and cost of supplier.
17. The SAI, NERC, Imphal will be legally competent to cancel the contract of supply and also to take any other action against the supplier including imposing of any penalty on the supplier during tendancy and till the final execution of the contract of the supply, in case the supplier is ever found to have committed any fraud against SAI, NERC, Imphal in supplying the material or indulge in any other malpractices thereof causing any financial losses during contract period.
18. The contract can be terminated or cancelled summarily by SAI in whole or in part any time without assigning any reason, if the supply made by the manufacturer/ supplier is not found according to the sample approved or in case supply is not received within stipulated time.
19. The SAI, NERC, Imphal have the right of awarding the work to one supplier or different suppliers for the supply of sports equipment items.
20. The successful bidders will give an affidavit certifying that the quality and brand of goods quoted in the quotation are correct and as per specification the concerned party / supplier is liable to pay damage out of the security in case of any defect. SAI, NERC, Imphal, may impose penalty as deemed fit and will have the right to make recovery from security or to make deduction from the bill.

21. SAI taking into accounts past performance of party, reserves the right to reject any tender.
22. In case any dispute arises in regard to the tender, the decision of the SAI, NERC, Imphal will be final and binding.
23. In case of litigation, the courts at Imphal only will have jurisdiction for deciding case according to Indian law in force.
24. The technical bid of the bidders will be opened first and the financial bid will be opened only those bidders whose Technical bid shall be accepted by the competent authority.
25. It must be noted that this is just an enquiry and does not amount to any Commitment on the part of Sports Authority of India to order any or all products offered. The decision of Sports Authority of India in this regard would be final and be entirely, at its discretion.
26. SAI, NERC, Imphal reserves the right to reject any tender in whole or in part thereof without assigning any reasons. If 5% or more of any item of any one or more lots of supply, is found to be defective in material, size, quality or any other defect of specification or manufacturing defect, then the penalty of 10% of total price of the lot in addition to refund for returned / rejected goods, will become to payable to SAI.
27. All Bidders will mention technical details and specification as enclosed in Appendix of **Annexure I**.
28. **Performance Security**
 - 28.1 Within twenty eight (28) days from date of the issue of Notification of Award by the purchaser, the supplier, shall furnish performance security to the Purchaser for an amount equal to ten percent (10%) of the total value of the contract, valid up to sixty days after warranty period two (02) years from the date of acceptance of the goods by the consignee).
 - 28.2 The Performance security shall be denominated in Indian Rupees or in the currency of the contract in any one of the forms namely Account Payee Demand Draft or Fixed Deposit Receipt drawn from any Scheduled bank in India or Bank Guarantee issued by a Scheduled bank in India, in the prescribed form as provided in Section VIII (B) of this document in favour of the purchaser.
 - 28.3 In the event of any amendment issued to the contract, regarding extension of Delivery Period, the supplier shall, within twenty-one (21) days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.
 - 28.4 The Purchaser will release the Performance Security without any interest to the supplier on completion of the supplier's all contractual obligations including the warranty obligations.

(SIGNATURE OF THE BIDDER)
with address and seal

DECLARATION

1. I, have read the terms & conditions mentioned in the tender document and Undertake to abide the same during the contractual period.
2. The information given in the technical bid by the undersigned is correct.

(SIGNATURE OF THE BIDDER)
with address and seal

**SPORTS AUTHORITY OF INDIA
NORTH EAST REGIONAL CENTRE, TAKYEL, IMPHAL-795001.**

**QUOTATION FOR SUPPLY OF CONSUMABLE & NON-CONSUMABLE SPORTS
EQUIPMENT TO SAI, NORTH EAST REGIONAL CENTRE, TAKYEL, IMPHAL**

**(B) TENTATIVE REQUIREMENT & TECHNICAL SPECIFICATION OF CONSUMABLE &
NON- CONSUMABLE SPORTS EQUIPMENT:**

| SL. No. | Name of the Equipment | Specification/ Brand | Quantity |
|----------------|------------------------------|-----------------------------|-----------------|
| 1. | Boxing Punching Bag | | 5 Nos. |
| 2. | Taekwondo Punching Bag | | 5 Nos. |
| 3. | Multigym 16 Stations | | 2 Set |
| 4. | T-Shirt | | 850 Nos. |

SIGNATURE OF THE BIDDER)
with address and seal

**TENDER FOR SUPPLY OF CONSUMABLE SPORTS EQUIPMENT, IMPROVED &
INDIGENOUS FOR SAI NERC IMPHAL.**

CHALLAN FOR SAMPLE SUBMISSION

Rate contract for (to be submitted in envelope B) Challan No.....
& Date _____(listing items as per order mentioned in the tender under
submission).

Vat/ Sale Tax No & Date _____

PAN No & Date _____

Tender No _____

EMD Bank Draft No & date _____

Amount of Draft _____.

Complete Address (in Capital Letter):

| S.N | Name of item | Brand | Technical Specification | No of Samples |
|-----|--------------|-------|-------------------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(AUTHORISED SIGNATORY)

With address and seal

Note : One Performa be used for one brand only.

**FORMAT OF AFFIDAVIT FOR SUBMISSION OF THE QUOTATION ON
JUDICIAL STAMP PAPER**

Certified that the quality and brand of goods quoted in the tender are correct and as per specifications and allied Technical details mentioned in Annexure - II . The concern party is liable to pay damage out of the Security in case of any defect. The SAI, NERC Imphal may impose penalty as deemed fit & will have right to make recovery from Security or to make deduction from the bill.

(Signature of Tenderer with Seal)

**SPORTS AUTHORITY OF INDIA
NORTH EAST REGIONAL CENTRE TAKYEL, IMPHAL-795001.**

**QUOTATION FOR SUPPLY OF CONSUMABLE & NON-CONSUMABLE SPORTS
EQUIPMENT TO SAI NERC, IMPHAL.**

**FINANCIAL BID FORM
(To be submitted in a separate envelope)**

1. Name of Firm/ Agency
2. Name of the Proprietor/ Partner
3. Address of the firm
-

| SL.No. | Item/ Brand | Technical Specification | Rate (Rs) |
|--------|------------------------|-------------------------|-----------|
| 1. | Boxing Punching Bag | | |
| 2. | Taekwondo Punching Bag | | |
| 3. | Multigym 16 Stations | | |
| 4. | T-Shirt | | |

I/ We hereby submit my/ our competitive quotation/ amount of inclusive of all taxes like VAT/ Sale Tax/ Freight Charge etc; FOR SAI,NERC Imphal

I/ We have read the above terms & conditions of this tender and understood the same and shall abide by them. It is certified that I am authorized signatory of the firm.

**(SIGNATURE OF THE BIDDER)
with address and seal**

SECTION - III
QUALIFICATION CRITERIA & PERFORMANCE STATEMENT

(A) QUALIFICATION CRITERIA

Bid Reference No.:/2014-15/IFB-

01. The Bidder must be a Manufacturer or its Authorized Agent.

02.

| S.No. | Qualification Criteria | |
|--------|--|---|
| (i) | The Manufacturer/Bidder should _____ Equipment for all National/ International _____ competitions or championships _____ and should submit documentary evidence in this regard. | |
| (ii). | Annual Turn Over of Manufacturer (Average of last 3 years) (Enclose documentary evidence such as Balance Sheet certified by C.A.) | Rs _____ (or equivalent in Foreign Currencies) |
| (iii). | Proven past performance of Bidder/ Manufacturer of having supplied, installed and commissioned _____ Equipment to sports stadia/ sports academies/ sports federations/ sports training centres in last 3 years. | The Manufacturer / bidder should have completed contracts of supply, installation and commissioning of _____ Equipment totalling more than Rs_____. during the last 3 years. |
| (iv). | Quality Assurance Certification for manufacturer: ISO 9000 or equivalent preferred. | |
| (v). | In case Bidder is not a manufacturer then the Bidder should be an exclusive authorized agent of the manufacturer and in business of supply, installation and commissioning of Equipments for more than three (03) years. | |
| (vi). | The product should conform to the specifications, as approved by _____. The bidder should furnish documentary proof along with the bid. | |

03. In support of above, the Bidder shall furnish required documents alongwith Performance Statement as per Pro-forma in Section- III-B.

SECTION- III (B)

PROFORMA FOR PERFORMANCE STATEMENT

(For the period of last three years)

Bid Reference No. : _____
Date of Opening : _____
Name and address of the Bidder : _____
Name and address of the manufacturer : _____

| Order placed by (full address of Purchaser) | Order number and date | Order placed on | Description and quantity of ordered goods and services | Value of order | Date completion of Contract | | Remarks indicating reasons for delay if any | Are the goods supplied functioning Satisfactorily? |
|---|-----------------------|-----------------|--|----------------|-----------------------------|--------|---|--|
| | | | | | As per contract | Actual | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

Signature and seal of the Bidder

Note:

1. Purchaser reserves the right to ask the manufacturer as well as the Bidder to furnish Order copies and satisfactory Consignee Certificate in respect of above.
2. The Purchaser reserves the right to ask for a free demonstration of the quoted equipment at a pre determined place acceptable to the Purchaser for technical acceptability as per the Bid specifications, before the opening of the Price Bid.

SECTION - IV

(A) BID SUBMISSION FORM

Date_____

To,

The Deputy Director I/C
Sports Authority of India
North East Regional Centre, Takyel, Imphal,
Imphal - 795001

Ref.: Your Bidding Document No. _____ dated _____

We, the undersigned have examined the above mentioned Bidding Document, including amendment/corrigendum No. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver _____ (Description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this Bid.

We further confirm that, if our Bid is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC Sl. No. 28 for due performance of the contract.

We agree to keep our Bid valid for acceptance for 180 days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We agree to all terms and conditions of Contract.

We further understand that you are not bound to accept the lowest or any Bid you may receive against your above-referred Bid Reference.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any

[Signature with date, name and designation]

Duly authorised to sign Bid for and on behalf of Messrs _____

[Name & address of the manufacturers]

SECTION - IV
(C) BANK GUARANTEE FORM FOR BID SECURITY

Whereas _____ (hereinafter called the "Bidder") has submitted its quotation dated _____ for the supply of _____ (hereinafter called the "Bid") against the Purchaser's Bid Reference No. _____ Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto _____ (hereinafter called the "Purchaser") in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____. The conditions of this obligation are:

(1) If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of this Bid.

(2) If the Bidder having been notified of the acceptance of his Bid by the Purchaser during the period of its validity:-

a) fails or refuses to furnish the performance security for the due
Performance of the
contract.

Or

b) fails or refuses to accept/execute the contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of Bid validity of 180 days i.e. for 225 days (180 days + 45 days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorised officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

SECTION -IV
(D) MANUFACTURER'S AUTHORISATION FORM

To

The Deputy Director In-charge
Sports Authority of India
North East Regional Centre Takyel, Imphal
Imphal - 795001,

Dear Sir,

Ref. Your Bidding Reference No _____, dated _____

We, _____ who are proven and reputable manufacturers of _____ (*name and description of the goods offered in the Bid*) having factories at _____, hereby authorise Messrs _____ (*name and address of the agent*) to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Bidding Documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. _____ (*name and address of the above agent*) is authorised to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Bidding Documents for the above goods manufactured by us.

We also hereby extend our full warranty of Two years from acceptance of goods by Consignee as per Clause-11 of General Conditions of Contract against this Bidding Document.

Yours faithfully,

[Signature with date, name and designation]

for and on behalf of Messrs _____

[Name & address of the manufacturers]

Note : 1. This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

2. Original letter may be enclosed.

**SECTION - IV
(E) NEFT MANDATE FORM**

From: M/s. _____

Date: _____

To

The Deputy Director In-charge
Sports Authority of India,
North East Regional Centre, Takyel, Imphal,
Imphal - 795001.

Sub: NEFT PAYMENTS

We refer to the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATAE FORM

| | |
|---------------------------------------|--|
| Name of City | |
| Bank Code No. | |
| Bank 's name | |
| Branch Address | |
| Branch Telephone / Fax no. | |
| Supplier's Account No. | |
| Type of Account | |
| IFSC code for NEFT | |
| IFSC code for RTGS | |
| Supplier's name as per Account | |
| Telephone no. of supplier | |
| Supplier's E-mail ID | |

[Signature with date, name and designation]

For and on behalf of Messrs _____

[Name & address of the manufacturers]

Confirmed by Bank
Enclosed a copy of Crossed Cheque

ANNEXURE-I

FORMAT FOR SUBMISSION OF QUOTATION OF THE FIRM

To,

The Deputy Director I/C,
Sports Authority of India,
North East Regional Centre, Takyel,
Imphal-795001

Subject: Rate contract to Supply Consumable Sports Equipment, Imported & Indigenous for SAI NERC , Imphal.

In response to tender notice published in the _____ on _____, I had Purchased tender form No _____ from your office.

I am sending herewith my tender document as under:-

- a) **Technical Bid:** - The tender document duly signed on each page and all Other documents to be submitted along with the tender **(envelope - B) ****.
- b) **Financial Bid:** - The financial bid for the supply is in **(envelope - C)**.

** The following details and supporting documents are available in envelope - B for evaluating eligibility etc:-

- a) PAN Number (Copy enclosed).
- b) Details of clients to whom the Sports Equipment was supplied and copy of award letter enclosed.
- c) Copy of audited balance sheet for the last three years 2012-13, 2013-14 & 2014-15 should be submitted showing the annual turnover of Rs 40.00 lac towards sale of sports goods items.
- d) Affidavit in judicial stamp paper, as required at Sl. No 23 of terms & Conditions enclosed at **Annexure-II-B**.

That, I / we will be responsible for all the contractual obligations including Uninterrupted supply, quality of consumable sports equipment items etc.

This is certifying that I / we have studied the terms & conditions and understood all Clause of the tender in case of award of contract / supply order. I / we undertake to abide by all the terms & conditions mentioned in the same.

(AUTHORISED SIGNATORY)
with address and seal

Date :
Encl : As above.